

# Climate, Biodiversity & Planning Committee Meeting of Witney Town Council



**Tuesday, 28th November, 2023 at 6.00 pm**

To members of the Climate, Biodiversity & Planning Committee - A Bailey, G Meadows, R Smith, J Aitman, O Collins, J Robertshaw, S Simpson and D Temple (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

## **Admission to Meetings**

All Council meetings are open to the public and press unless otherwise stated.

Any member of the public wishing to attend the meeting and speak on a particular item should contact the Committee Clerk ([derek.mackenzie@witney-tc.gov.uk](mailto:derek.mackenzie@witney-tc.gov.uk)) in advance.

## **Recording of Meetings**

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Deputy Town Clerk or Committee Clerk know before the start of the meeting.

## **Agenda**

### **1. Apologies for Absence**

To consider apologies and reasons for absence.

Committee Members who are unable to attend the meeting should notify the Committee Clerk [derek.mackenzie@witney-tc.gov.uk](mailto:derek.mackenzie@witney-tc.gov.uk) **prior to the meeting**, stating the reason for absence.

**Standing Order 30(d)(v)** permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have informed the Proper Officer **before** the meeting that they are unable to attend.

### **2. Declarations of Interest**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

### **3. Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of five minutes each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

### **4. Minutes (Pages 3 - 18)**

a) To adopt and sign as correct the minutes of the committee held on 26 September, 17 October and 7 November 2023

b) Matters arising from the minutes of the above meetings.

5. **Finance Report: Revised Revenue Budget 2023/24 and Draft Base Revenue Budget for 2024/25 (To Follow)**

To receive the report of the Responsible Financial Officer (RFO) (to follow).

6. **Planning Applications** (Pages 19 - 23)

To receive and consider a schedule of Planning Applications from West Oxfordshire District Council.

7. **Planning Decisions** (Pages 24 - 27)

To receive and consider a schedule of planning decisions from West Oxfordshire District Council.

8. **Witney Traffic Advisory Committee Meeting Minutes - 26 September 2023** (Pages 28 - 34)

To receive and consider the minutes of the Witney Traffic Advisory Committee meeting held on 26 September 2023.

9. **Witney Lake & Country Park - Management Plan Summary** (Pages 35 - 55)

To receive and consider the plan of the Biodiversity & Green Spaces Officer.



Town Clerk